



**BOARD OF SELECTMEN
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876**

TODD R. JOHNSON, CHAIRMAN
SCOTT WILSON, VICE CHAIRMAN
BRUCE PANILAITIS, Ph.D., CLERK
DAVID H. GAY
JAMES D. WENTWORTH

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**MEETING MINUTES
APRIL 7, 2015**

Chairperson Todd Johnson called the meeting to order at 7:08 p.m. Present for the Board of Selectmen meeting were Scott Wilson, Vice Chair; Bruce Panilaitis, Clerk and Board Member, David Gay. Richard Montuori, Town Manager and Senior Town Counsel, Attorney Charles Zaroulis were also present. It was announced that Board Member James Wentworth will attend the meeting late due to a conflict

Scheduled Items

Shawsheen Place

Shawsheen Place, now known as Hallstead Tewksbury; has been discussed by the Selectmen briefly. Under the advice of Town Counsel, some outstanding matters will be tabled and taken up under Executive Session tonight.

Residents

Mr. Johnson opened the meeting up for public comment; no one present came forward to speak.

New Business

Executive Session: Contract Negotiations

This item will be taken up at the end of the meeting.

Town Manager

Senior Town Counsel Invoice—February 2015

MOTION: Mr. Wilson made the motion to approve payment for Senior Town Counsel's invoice from February 2015 in the amount of \$10,986.49; seconded by Mr. Gay and the motion carried 4-0.

Water & Sewer Rates

Mr. Montuori noted that he presented the water and sewer rates a few weeks back to the Board and is projecting an increase of 5% for water and a 6% increase for sewer.

Water

Average Usage (per 1,000 gallons)	Increase to water bill (per year)
55	\$22.19
90	\$42.34

Sewer

55	\$25.83
90	\$49.08

The town saved a considerable amount of money when it refinanced the sewer debt over future years. However, an increase in Lowell Sewer is projected for next year; and revenue the town received for sewer connection fees is no longer available.

Mr. Montuori is not recommending any change in the shift to the tax rate. All rates encompass the entire 5-year capital improvement plan with the projected \$13.1M for the water treatment plant. Discussions have taken place with the Finance Committee.

MOTION: Mr. Gay made the motion to approve water rates as presented by the Town Manager; seconded by Mr. Wilson and the motion carried 4-0.

MOTION: Mr. Gay made the motion to approve sewer rates as presented by the Town Manager seconded by Mr. Wilson and the motion carried 4-0.

Capital Improvement Plan

At the same meeting, when the water and sewer rates were presented, the capital improvement plan was also presented to the Selectmen. This plan outlined money for general fund expenditures with money from Chapter 90 funds, any borrowings, all stabilization funds, water and sewer funds and retained earnings, plus plans for future fire department and DPW projects.

MOTION: Mr. Wilson made the motion to accept the report on the Capital Improvement Plan as presented by the Town Manager; seconded by Mr. Gay and the motion carried 4-0.

Mr. Wentworth was not present for any of the votes this evening.

Outstanding Minutes: March 24, 2015 (regular session);

Board of Selectmen Clerk Minutes: March 24, 2015 (executive session)

The minutes were approved by email due to the deadline for the school department to submit an application to the state which needed the votes from the Selectmen's meeting on March 24, 2015. Mr. Panilaitis requested a ratification of the vote in public session for the record.

MOTION: Mr. Panilaitis made the motion to approve the minutes for March 24, 2015 regular session; seconded by Mr. Wilson and the motion carried 4-0.

MOTION: Mr. Panilaitis made the motion to approve the minutes for March 24, 2015 executive session; seconded by Mr. Gay and the motion carried 4-0.

Board Member Reports

David Gay:

- LTRA ridership continues to increase along Route 38 as the route goes all the way to Wilmington train station
- Public Events Committee met last week with Mr. Kratman present; the committee voted to hold the Harvest Fest on September 13th and discussed lessons learned from last year. They also discussed holding a comedy night on May 29—all money for the comedy night will go to fireworks.

Bruce Panilaitis:

- No EDC meeting
- Town Center Master Plan has 2 interview sessions for the 5 responses to proposal which will take place this Thursday, April 9 at 6 p.m. and 7 p.m. and then again on the following Thursday, April 16 at 6 p.m., 7 p.m. and 8 p.m. Once these interviews are complete, the committee will make a recommendation. All proposals are very good.
- Habitat for Humanity on 110 State street lot cleared and ground breaking ceremony will take place on April 16th at the site.

Todd Johnson:

- Tewksbury Clean Up Day (3rd Annual) is scheduled for Saturday, May 2 from 9 a.m. to 2 p.m.; there is a link on the Tewksbury website where residents can scroll to Town News and sign up for a time to participate
- A reminder that the town recently finalized through the Beautification Committee the Adopt An Island Program; all businesses and residents are encouraged to participate
- Friends of Tewksbury Library will hold a Bag Sale at their book store on Saturday, May 16 from 10 a.m. to 1 p.m.
- Comments to Mr. Wilson and gave plaque along with Mr. Wilson's sons; the Selectmen around the table along with Mr. Montuori also gave comments to Mr. Wilson

Scott Wilson:

- This was Mr. Wilson's last meeting and he was presented with a plaque from the Board of Selectmen on behalf of the town for his work. He also had some parting words.

James Wentworth:

- Not present for regular session

The next meeting will be held on April 14, 2015 at 7:00 p.m.

Adjournment

MOTION: Mr. Gay made the motion for the Board to enter into Executive Session; Mr. Wilson seconded the motion, and on a roll call vote Mr. Panilaitis, Mr. Wilson, Mr. Gay, Mr. Wentworth and Mr. Johnson vote in favor. The motion was unanimous at 7:45 pm.

The purpose of Executive Session was to discuss Litigation on Shawsheen Place and a Contract Negotiation item. No other open business was discussed by the Selectmen at the conclusion of executive session.

MOTION: Mr. Gay made the motion for the Board to exit Executive Session at 8:10 p.m.; Mr. Wilson seconded, and on a roll call vote Mr. Wentworth, Mr. Gay, Mr. Wilson, Mr. Panilaitis, and Mr. Johnson vote in favor for a unanimous vote.

MOTION: Mr. Wilson made the motion for the Board to adjourn at 8:10 p.m.; Mr. Panilaitis seconded, and the motion carried 5 to 0.

Approved by the Board of Selectmen on April 28, 2015